

**Regular of the Town Board  
October 7, 2026 7:00 P.M.  
Town of Windsor Town Hall  
124 Main Streets, Windsor, NY 13865**

**MEETING CALLED TO ORDER:** by Supervisor Tim Harting, at 7:00 P.M.

**PLEDGE OF ALLEGIANCE:** was recited.

**ROLL CALL** by Town Clerk Elizabeth Pfister:

Supervisor Tim Harting: Present

Deputy Supervisor Eric A. Beavers: Present

Council Member Gary M. Hupman: Present

Council Member James Conrad: Present

Council Member Matthew Hartwell: Present

Code Enforcement Officer Richard Osborne: Present

Highway Superintendent Michael Kithcart: Present

Attorney Mark Spinner: Present

Also, present were: Khristine Breeding, Route 79; April Hartwell, Route 79; Carolyn Price, Reagan Road; Michael Foster, Castle Drive; Anne Underwood, Honey Hollow Road; Carol Sherwood, Route 79; Diana Isham, Honey Hollow Road; Patti Harting, Pine Street; Sharon Tucker, Dodd Road; Cassie Robinson, Bell Road; Ruth Seward, Main Street; Scott Stochel, Trim Street; Fred & Fran Barrett, Blatchley Road; Amanda Jackson, Bearhouse Road; Dave Brown, Ostrander Road; Greg Bronson, Buell Road; Jim Donahue, Route 79; Preston Baisley, Route 79

**PUBLIC COMMENTS:**

Carolyn Price, Reagan Road – Read an article by County Executive Garner from the Press & Sun Bulletin newspaper in regards to the County lowering tax rates for the eighth year in a row. Price distributed to everyone in attendance a chart showing the Town of Windsor’s tax rate over the past 10 years. Price asked that the Board take another look at the proposed budget

Jim Donahue, Route 79 – Voiced his agreement with resident Price as someone on a fixed income. Donahue asked if residents would see any benefit from the increase.

Fran Barrett, Blatchley Road – Asked if the Hills of Windsor was still an active project and if the property had been reinstated to the tax role. Code Officer Osborne said the project remains in the same status it has been and they are still owned by a religious organization so they remain tax exempt.

Sharon Tucker, Dodd Road – Questioned the name change of the Secretary to the Supervisor to budget manager and some of the salaries in the proposed budget. Supervisor Harting stated he needed to make a correction to something he said at the September 23, 2026 Special Meeting in regards to salaries. Harting had stated that 3% increases were given to all salaries with the exception of two. The Secretary to the Supervisor, due to a change in duties and dog control officer, due to retirement of the current DCO. Harting further explained that the title change of Secretary to the Supervisor to Budget Manager had to do with the role having far more responsibilities and that those will be laid out in the coming months. The increase in the salary line is due to some additional billing responsibilities that role will take on, which are reimbursable by the projects but they will need to be paid upfront and submitted for reimbursement.

Cassie Robinson, Bell Road – Asked why at a previous meeting it was said that it doesn’t look good for the Town to collect more money than it is spending and that the Comptroller’s audit identified two million dollars in excess. Robinson asked where did that money go and why wasn’t it being used to offset this increase. Supervisor Harting explained that reserve accounts were setup and \$1.1 millions dollars was put back into roads in 2025 that was not budgeted for, the remainder was put into designated reserve funds.

**APPROVAL OF MINUTES:**

**Motion By: Council Member Conrad**

**Sec. By: Council Member Hupman**

Motion to Approve the Minutes of the September 9, 2026 Regular Meeting as submitted.

**Vote of the Board:**

Supervisor Harting - Aye  
Deputy Supervisor Beavers - Abstain  
Council Member Hupman - Aye  
Council Member Conrad - Aye  
Council Member Hartwell - Abstain

**Motion Passed**

**Motion By: Council Member Hupman                      Sec. By: Deputy Supervisor Beavers**  
Motion to Approve the Minutes of the September 23, 2026 Special Meeting as submitted.

**Vote of the Board:**

Supervisor Harting - Aye  
Deputy Supervisor Beavers - Aye  
Council Member Hupman - Aye  
Council Member Conrad - Aye  
Council Member Hartwell - Aye

**Motion Passed**

**FINANCIAL REPORT:**

**Motion By: Council Member Hartwell                      Sec. By: Deputy Supervisor Beavers**  
Motion to Approve the October 2026 Bills for Payment

| Vouchers for Payment   |                      |
|------------------------|----------------------|
| A & B Fund # 378 - 423 | \$ 57,305.79         |
| DA Fund # 10           | \$ 12,834.12         |
| DB Fund # 255 - 285    | \$ 444,277.65        |
| SS3 Fund # 66 - 74     | \$ 10,739.68         |
| TA Fund # 17 - 19      | \$ 3,865.25          |
| <b>Total</b>           | <b>\$ 529,022.49</b> |

**Vote of the Board:**

Supervisor Harting - Aye  
Deputy Supervisor Beavers - Aye  
Council Member Hupman - Aye  
Council Member Conrad - Aye  
Council Member Hartwell - Aye

**Motion Passed**

The Board received the September 2026 Financials, Supervisor Harting said everything is still on track.

Supervisor Harting went over the 2025 Fiscal Stress Score, explaining how the Comptroller designates the score which is actually two parts and includes the Environmental Stress Score. Harting explained where the Town sits at this time which is 6.7 for fiscal stress, which is no designation and the best rating you can receive. The Environmental Stress Score is 16.7 which is also no designation and the score has to do with population, age, income, unemployment, and public assistance.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK**  
**Resolution to Amend 2026 A Fund General Budget Engineering Resolution #33-2026**

**PRESENT:** Supervisor Timothy Harting  
Deputy Supervisor Eric Beavers  
Council Member Gary M. Hupman  
Council Member James Conrad  
Council Member Matthew Hartwell

At a Regular meeting of the Town of Windsor Town Board, held at the Town Hall on the 7<sup>th</sup> day of October, 2026, the following resolution was

**Offered By: Council Member Hartwell**  
**Seconded By: Council Member Conrad**

**WHEREAS**, the Town of Windsor will transfer unexpended appropriations in the attorney contractual extras to engineer contractual extras to conduct the Millennium Pipeline analysis and report.

**IT IS HEREBY RESOLVED**, by the Town Board of the Town of Windsor that the following budgetary adjustments be made in the 2026 Budget to expend these monies

| ACCOUNT | ACCOUNT NAME                  | DEBIT       | CREDIT      |
|---------|-------------------------------|-------------|-------------|
|         | BUDGET JOURNAL ENTRIES:       |             |             |
| A1420.4 | Attorney – Contractual Extras | \$12,320.00 |             |
| A1440.4 | Engineer-Contractual Extras   |             | \$12,320.00 |

**BE IT FURTHER RESOLVED** that this resolution take effect immediately.

**CERTIFICATION**

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held on the 7<sup>th</sup> day of October, 2026. Said resolution was adopted by the following vote:

|                                 |             |
|---------------------------------|-------------|
| Supervisor Timothy Harting      | Voted – Aye |
| Deputy Supervisor Eric Beavers  | Voted - Aye |
| Council Member Gary M. Hupman   | Voted - Aye |
| Council Member James Conrad     | Voted - Aye |
| Council Member Matthew Hartwell | Voted - Aye |

**Motion Approved**  
**Resolution Adopted: October 7, 2026**

Elizabeth Pfister, Town Clerk, Town of Windsor

**Discussion:** Attorney Spinner explained there is currently a solar applicant presenting to the Planning Board and the solar law the Town passed earlier this year stipulates an engineer must review before going in front of the Planning Board. Since the Town will not require as much in legal fees for this application the money budgeted for legal fees is being transferred to the engineering line to pay the engineer. Scott Stochel, Trim Street asked if this project would supply electricity that stays in Windsor. It was explained that these projects supply the grid, there is no way to distinguish where the power goes.

Supervisor Harting asked if the Board had any questions on the 2027 Tentative Budget. Council Member Hupman said he had gone through this budget several times and the Board has done the best they can to keep spending down. Hupman reminded residents that everyone that serves on the Board is there because they care about the Town. Hupman stated he recognizes the negative feedback surrounding the budget but the number one complaint the Board receives is on roads and in order to maintain roads and keep the budget solvent the budget needed to increase. Hupman stated that the cost per individual household will not be as large as everyone believes it will be, Supervisor Harting shared that a home assessed at \$74,000.00 taxable value will see an increase of \$60.00. Council Member Conrad pointed out that if taxes are not increased this year next year it will be an even larger increase, in order to maintain pace with the increases the Town is experiencing. Conrad stated he would rather see small incremental increases rather than one large increase and feels this budget is a reflection of that. Supervisor Harting pointed out that historically taxes have not been raised in favor of the tax payer but the cost to the Town has increased and in order to maintain those services the Town provides it is necessary to raise tax. Harting pointed out that the realistic budget to maintain the amount of road should be 2.1 million dollars, and until two years ago it was less than 1 million dollars. Supervisor Harting stated Highway Superintendent Kithcart has done a phenomenal job over the past two years providing a fair service on roads through the use of fund balance, and that was thanks to the Comptroller’s audit pointing out those excess funds. Council Member Hartwell made that point that the average cost to pave 1 mile of road is \$188,000.00 this increase affords basically an additional 1 ½ miles of paving. Supervisor Harting pointed out earlier this year there were residents at a meeting demanding that the Town put money into economic development and a main part of economic development is roads. Highway Supervisor Kithcart pointed out that the Town of Windsor is third in the County for miles of road behind Vestal and Town of Union which are full of

commercial businesses. Resident Carolyn Price pointed out that tax increases like this have a significant impact on families and seniors in the community. Resident Fred Barrett asked if the tax increase affected businesses as well and the Board stated yes everyone receives the same increase.

**Motion By: Council Member Conrad**

**Sec. By: Council Member Hartwell**

Motion to Approve Public Hearing Notices for the 2027 Preliminary Budget, 2027 Fire Protection Contracts, 2027 Sewer Rates and Authorize Publication

**Vote of the Board:**

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

**Motion Passed**

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK**

**Resolution Adopting Local Law No. 3 of 2026**

**Resolution #34-2026**

**PRESENT:** Supervisor Timothy Harting  
Deputy Supervisor Eric Beavers  
Council Member Gary M. Hupman  
Council Member James Conrad  
Council Member Matthew Hartwell

At a regular meeting of the Town of Windsor Town Board, held at the Town Hall, 124 Main Street, Windsor, NY, on the 7<sup>th</sup> day of October, 2026, the following resolution was:

**OFFERED BY: Council Member Hupman**

**SECONDED BY: Deputy Supervisor Beavers**

**WHEREAS**, the Town of Windsor Town Board (“Town Board”) scheduled a public hearing for August 12, 2026 at 7:00 P.M. for Local Law No. 3 of 2026 entitled “A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C”; and

**WHEREAS**, notice of said public hearing was duly advertised in the Official Newspaper of the Town, on August 7, 2026, posted on the Town Clerk’s Sign Board on July 9, 2026, and posted on the Town’s official website on July 9, 2026, and

**WHEREAS**, said public hearing was duly held at the Windsor Town Hall at 7:00 P.M. on August 12, 2026 and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof, and

**WHEREAS**, pursuant to the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

**WHEREAS**, the Windsor Town Board, after due deliberation, finds it in the best interest of the Town to adopt said Local Law, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board hereby adopts said Local Law as Local Law No. 3 of 2026 entitled “A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C,” a copy of which is attached hereto and made a part hereof, and be it further

**RESOLVED** that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and be it further

**RESOLVED** that the Local Law will take effect immediately upon filing with the Department of State.

**CERTIFICATION**

I, Elizabeth Pfister, Clerk of the Town of Windsor, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Town Board of the Town of Windsor, Broome County, New York on the 7<sup>th</sup> day of October, 2026. Said resolution was adopted by the following vote:

|                                 |             |
|---------------------------------|-------------|
| Supervisor Timothy Harting      | Voted – Aye |
| Deputy Supervisor Eric Beavers  | Voted – Aye |
| Council Member Gary Hupman      | Voted – Aye |
| Council Member James Conrad     | Voted – Aye |
| Council Member Matthew Hartwell | Voted – Aye |

Motion Approved  
Dated: October 7, 2026

Town of Windsor Seal

\_\_\_\_\_  
Elizabeth Pfister, Town Clerk

**Discussion:** Supervisor Harting stated that the tax rate increase established for the Town by the Comptroller’s Office is 1.02% this tentative budget has a 1.1% increase.

**TOWN OF WINDSOR**

**LOCAL LAW No. 3 FOR THE YEAR 2026**

**A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN  
GENERAL MUNICIPAL LAW §3-C**

Be it enacted by the Town Board of the Town of Windsor as follows:

**Section 1. Legislative Intent:** It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Windsor pursuant to General Municipal Law §3-c, and to allow the Town of Windsor to adopt a budget for the fiscal year beginning January 1, 2027 and ending December 31, 2027 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

**Section 2. Authority:** This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes the Town Board to override the tax levy limit by the adoption of a local law approved by vote of at least sixty percent (60%) of the town board.

**Section 3. Tax Levy Limit Override:** The Town Board of the Town of Windsor, County of Broome is hereby authorized to adopt a budget for the fiscal year 2027 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

**Section 4. Severability:** If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective date:** This local law shall take effect immediately upon filing with the Secretary of State.

**OFFICIALS/DEPARTMENT REPORTS:**

**Supervisor**

None

### **Highway Superintendent**

**Motion By: Council Member Conrad**

**Sec. By: Deputy Supervisor Beavers**

Motion to Approve the Supervisor or His Designee to Sign Supplemental Agreement No. 1 with Fisher Associates for Construction Support and Construction Inspections for the McNair Road Bridge in an Amount Not to Exceed \$298,000.00, Subject to Required NYSDOT Approvals and Final Review by Town Attorney

### **Vote of the Board:**

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

### **Motion Passed**

**Discussion:** Attorney Spinner explained that the original agreement with Fisher Associates had a provision in regards to these services and the Town's responsibility is \$14,900.00.

Highway Supervisor Kithcart said he received two applications for his vacant positions that he will be contacting this week for interviews.

Supervisor Harting asked if there were any updates on the truck outfitting, Kithcart stated nothing other than the parts are now in the United States.

### **Town Clerk/Registrar**

The Board received the Town Clerk's September report, Clerk Pfister pointed out that September had the highest sales in DEC licenses of over \$6,000.00 since she has been in office. Pfister shared that her office has been preparing files for next year and that her office has seen a significant increase in FOIL requests this year, but all Clerk's offices have experienced the same.

**Motion By: Council Member Hartwell**

**Sec. By: Deputy Supervisor Beavers**

Motion to Accept the Resignation of Lori Hunt Effective October 31, 2026

### **Vote of the Board:**

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

### **Motion Passed**

**Discussion:** Clerk Pfister shared with the Board that Deputy Hunt made the decision to resign so the Clerk's office could hire someone that is more available. Council Member Conrad asked Clerk Pfister if she planned to advertise for applicants, Pfister responded yes she does but it is generally a difficult position to fill due to the limited number of hours for the position and the amount of work and responsibility.

**Motion By: Council Member Hupman**

**Sec. By: Deputy Supervisor Beavers**

Motion to Advertise for the Position of Deputy Clerk and Authorize Publication

### **Vote of the Board:**

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

### **Motion Passed**

### **Code Enforcement**

The Board received the Code Officer's September report, Code Officer Osborne said he issued 13 permits this month. Osborne said he is still actively working on the several property maintenance issues; he is trying to pursue two per month so he is not overwhelmed some are going well some he is experiencing resistance. Supervisor Harting mentioned two properties are actively in the process of being remedied or preparing to file in court to be remedied.

### **Dog Control**

**Motion By: Council Member Hupman**

**Sec. By: Council Member Conrad**

Motion to Advertise for the Position of Dog Control Officer and Authorize Publication

### **Vote of the Board:**

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

### **Motion Passed**

**Discussion:** Supervisor Harting stated the DCO Bronson is looking to retire by the end of October. Council Member Hupman and Supervisor Harting said Bronson has done a good job for the Town. Clerk Pfister asked if the Board wanted to make it a requirement for applicants to be a Town resident because she is aware of other municipalities that are utilizing shared services for that position. Supervisor Harting said it should be preferred but not required.

### **Assessor's Office**

The Board received the Assessor's September report Supervisor Harting shared Assessor Herzog-Ottens recently attended the Assessors conference.

### **Wastewater Treatment Plant Court**

### **COMMITTEE REPORTS:**

#### **History & Cemeteries**

Council Member Hupman shared that Saturday October 10<sup>th</sup> several locations in the Town will be open for the Path Through History weekend. Hupman said the Grange Hall will be open with displays. Town Historian Rita Saunders will have the train station open with a display about Charlie & Luella English. History volunteer Betty Villecco will be presenting quilts to veterans at the Whip Works building at 1:00 P.M. and Assessor Herzog-Ottens will be one of the recipients.

Council Member Hartwell shared that a resident on State Line Road approached him about creating a family burial plot on his property. Hartwell spoke with Attorney Spinner and there is a lot of leg work the property owner will need to do before it comes to the Board, and Hartwell has provided that information to the property owner.

### **Economic Development Public Safety**

The Board received the August & September Operation Updates and Call Logs from EBES. Supervisor Harting announced that Eastern Broome will be at the November meeting to provide and update. Harting pointed out that they remain in the same status with their fly car out of service. Harting said he has spoken with them and like everyone else they are getting hit with rising costs and trying to stay afloat. Harting said keeping state legislation on our radar in regards to making ambulance an essential service.

### **Town Hall**

**Motion By: Council Member Hupman**

**Sec. By: Council Member Hartwell**

Motion to Authorize the Supervisor or His Designee to Send a Letter to Broome County to Request Mobile DMV Services at Town Hall for 2027

### **Vote of the Board:**

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

### **Motion Passed**

### **Youth and Recreation**

**Zoning/Planning**

The Board received the Minutes of the September 10, 2026 Zoning Board Meeting. Supervisor Harting announced they voted to change the day of their monthly meetings from the 2<sup>nd</sup> Thursday of the month to the 2<sup>nd</sup> Tuesday of the month, still at 6:30 p.m.

**UNFINISHED BUSINESS:**

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK**

**Introducing A Proposed Local Law Amending Chapter 93 (Zoning) by Adding A New Article XVIII Entitled “Battery Energy Storage Systems” and Amending Section 93-113(B) Resolution #35-2026**

**PRESENT:**     **Supervisor Timothy Harting**  
                  **Deputy Supervisor Eric Beavers**  
                  **Council Member Gary M. Hupman**  
                  **Council Member James Conrad**  
                  **Council Member Matthew Hartwell**

At a Regular meeting of the Town of Windsor Town Board, held at the Town Hall on the 7<sup>th</sup> day of October, 2026, the following resolution was

**Offered By: Council Member Conrad**  
**Seconded By: Council Member Hupman**

**WHEREAS**, a local law entitled “A LOCAL LAW AMENDING CHAPTER 93 (ZONING) BY ADDING A NEW ARTICLE XVIII ENTITLED “BATTERY ENERGY STORAGE SYSTEMS” AND AMENDING SECTION 93-113(B)” was introduced at this meeting; and

**WHEREAS**, the Town Code requires referral of the proposed Local Law to the Broome County Planning Department for review. The Town Board hereby refers it; and

**WHEREAS**, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law.

**NOW, THEREFORE, BE IT RESOLVED** that a public hearing will be held by the Town Board of the Town of Windsor with respect to the adoption of the aforesaid Local Law on **December 9, 2026 at 7:00 p.m.**; and it is further

**RESOLVED**, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

**CERTIFICATION**

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at Town Hall, 124 Main Street, Windsor, NY on the 7<sup>th</sup> day of October, 2026. Said resolution was adopted by the following vote:

|                                 |             |
|---------------------------------|-------------|
| Supervisor Timothy Harting      | Voted - Aye |
| Deputy Supervisor Eric Beavers  | Voted - Aye |
| Council Member Gary Hupman      | Voted - Aye |
| Council Member James Conrad     | Voted - Aye |
| Council Member Matthew Hartwell | Voted - Aye |

Dated: October 7, 2026

Town of Windsor Seal

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Elizabeth Pfister, Town Clerk

**Discussion:** Attorney Spinner explained that the Public Hearing is set for December 9<sup>th</sup> in order to give Broome County Planning the required 30 days they need to provide comments on the proposed law.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK**

**Resolution of Initial SEQRA Classification and Intent to Declare Lead Agency Status  
Resolution #36-2026**

**PRESENT:**     **Supervisor Timothy Harting**  
                  **Deputy Supervisor Eric Beavers**

**Council Member Gary M. Hupman**  
**Council Member James Conrad**  
**Council Member Matthew Hartwell**

At a regular meeting of the Town Board of the Town of Windsor, held at the Town Hall, 124 Main Street, Windsor, NY on the 7<sup>th</sup> day of October, 2026, the following resolution was

**Offered By: Council Member Hartwell**  
**Seconded By: Council Member Hupman**

**WHEREAS**, the Town of Windsor is considering adopting a Battery Energy Storage Systems Local Law; and

**WHEREAS**, adoption of said Local Law requires review under the State Environmental Quality Review Act (“SEQRA”).

**NOW THEREFORE**, the Town Board of the Town of Windsor hereby resolves as follows:

1. The Town Board hereby determines that the action is subject to SEQRA; and
2. The Town Board hereby makes a preliminary classification of the action as a Type I action pursuant to 6 NYCRR 617.4(b)(2); and
3. The Town Board hereby determines that it intends to serve as Lead Agency with respect to the SEQRA review and, in that capacity, will determine if the proposed action will have a significant adverse impact on the environment; and
4. A copy of this Resolution, the Environmental Assessment Form, and the proposed Local Law will be sent to Involved Agencies and Interested Agencies, as applicable; and
5. Involved Agencies shall be given 30 days from the mailing of the Lead Agency Notice to challenge the Town Board’s Lead Agency designation and to provide written comments on the Full Environmental Assessment Form.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**CERTIFICATION**

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at Town Hall, 124 Main Street, Windsor, NY on the 7<sup>th</sup> day of October, 2026. Said resolution was adopted by the following vote:

|                                 |             |
|---------------------------------|-------------|
| Supervisor Timothy Harting      | Voted - Aye |
| Deputy Supervisor Eric Beavers  | Voted - Aye |
| Council Member Gary Hupman      | Voted - Aye |
| Council Member James Conrad     | Voted - Aye |
| Council Member Matthew Hartwell | Voted - Aye |

Dated: October 7, 2026

Town of Windsor Seal

\_\_\_\_\_  
Elizabeth Pfister, Town Clerk

**NEW BUSINESS**

The Board received a copy of an application for a liquor license from the new owner of Annie’s Bar & Grill which will now be Nellie’s Bar and Grill, LLC. Supervisor Harting explained that it is required for applicants of a liquor license to give the municipality 30-day notice in order for the Town to provide comments or voice concerns. Clerk Pfister clarified that any comments

given has no bearing on the granting of the license or not. Pfister shared that she had looked at the record for any stipulations the previous owner was given and there were none.

**UPCOMING MEETINGS**

Zoning Board Meeting October 13, 2026 6:30 P.M. Windsor Town Hall

Planning Board Meeting October 28, 2026 7:30 P.M. Windsor Town Hall

Public Hearing & Regular Meeting November 4, 2026 7:00 P.M. Windsor Town Hall

**PUBLIC COMMENTS:**

Jim Donohue, Route 79 – Questioned if Battery Storage is a bad idea and shouldn't the Town try to prevent them. Supervisor Harting explained that this law is a proactive approach because the Town cannot ban them from being here or the State will override it so by creating the law the Town can regulate where they can be located.

Diana Isham, Honey Hollow Road – Said the roads that have been paved are beautiful but wanted to ask about the roads that have not been completed. Specifically, where the entrances are to the quarries, she wanted to know if the quarries had to reimburse the Town for those repairs since it is their traffic that causes the damage. Attorney Spinner and Supervisor Harting explained that the Town has attempted to create a road use law a couple times that have been unsuccessful and its difficult to find a solution, but the Town is not done trying.

**ADJOURNMENT:**

**Motion By: Council Member Hupman**

**Sec. By: Council Member Conrad**

Motion to Adjourn Meeting at 8:15 P.M.

**Vote of the Board:**

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

**Motion Passed**

Respectfully Submitted,

---

Elizabeth Pfister  
Town Clerk