

**Regular Meeting of the Town Board
June 10, 2026 7:00 P.M.
Town of Windsor Town Hall
124 Main Streets, Windsor, NY 13865**

MEETING CALLED TO ORDER: by Supervisor Tim Harting, at 7:00 P.M.

PLEDGE OF ALLEGIANCE: was recited.

ROLL CALL by Town Clerk Elizabeth Pfister:

Supervisor Tim Harting: Present

Deputy Supervisor Eric A. Beavers Present

Council Member Gary M. Hupman: Present

Council Member James Conrad: Present

Council Member Matthew Hartwell: Present

Code Enforcement Officer Richard Osborne: Present

Highway Superintendent Michael Kithcart: Present

Attorney Mark Spinner: Present

Also, present were: Rick Blythe, Route 79; Khristine Breeding, Route 79; Carolyn Price, Reagan Road; Jim Donahue, Route 79; Ken Ellsworth, Route 79; Bev Foster-Bills, South Windsor; Dave Ballard, Dodd Road; Aaron Martin, Vestal; Janine Laughlin, Binghamton; Ruth Seward, Main Street; Fred & Fran Barrett, Blatchley Road; Norm Colwell, Route 79; Amanda Jackson, Bearhouse Road

Supervisor Harting introduced Broome County Clerk Aaron Martin, County Clerk Martin thanked the Board and residents for the opportunity to speak and introduced Deputy County Clerk Janine Laughlin who is a Windsor native. Martin expressed gratitude to Town Justice Richard Blythe for his years of mentorship since Martin began working in Broome County government. Martin shared what the County Clerk's office does such as operating the DMV, recording of legal documents including land records and maintaining historical records for Broome County dating back to the 1800s and offering passport fairs. Martin took questions from residents in attendance.

Dave Ballard, Dodd Road – Asked what the Broome County Landbank or the IDA can do to assist with economic development in Windsor. Martin said he is the Chairman of the Board of Directors of the Landbank, their focus is typically on blighted properties that need demolition, the IDA would be better suited to help. Martin said there are grants available to assist with many things that could entice businesses to come into the area. Ballard asked if the County has resources to assist in the endeavor and asked if Martin would take paperwork back to the folks at the County that could assist with this. Martin said he would be happy to take documentation back and said the next step would be to get community support from residents and leadership to present to County and State leaders for a project.

Norman Colwell, Route 79 – Asked why the Landbank would purchase the old Vestal nursing home when the property is no good and can't do anything with it. Martin explained that the Landbank was created to address blight in the area. The 30 projects that the Landbank has completed have been properties that were acquired with grant money that no one else is going to do anything with and turns it into a piece of property that the community can use in some way. Colwell asked why the County states online they have lowered taxes over the last year, but on his tax bill the County levy line has increased. Martin explained that the tax rate across the County has remained stable. How it breaks down on tax bills across the County it can be an increase for some residents because of the complex formula used to get those numbers.

Jim Donahue, Route 79 – Asked what the County's position is on data centers because Windsor doesn't need them here. Martin said he feels that the residents of Windsor know best what is suited for their community, the state legislature has issued a moratorium at this time for them.

PUBLIC COMMENTS:

Fred Barrett, Blatchley Road – Thanked Highway Supervisor Kithcart and the Highway Department for their work on the culverts on Blatchley Road.

Supervisor Harting announced for resident David Ballard that the Governor’s office released \$425 million in grants for water and sewer systems. Harting said he has not had time to look into yet but there may be something in there that could help bring water to West Windsor.

APPROVAL OF MINUTES:

Motion By: Council Member Conrad **Sec. By: Council Member Hartwell**
Motion to approve the minutes of the May 13, 2026 Regular Meeting as submitted.

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Council Member Hupman - Aye
Council Member Conrad - Aye
Council Member Hartwell - Aye

Motion Passed

Supervisor Harting went over clarifications that were made on pages 22 & 23 that Council Member Hupman had pointed out from the April 8, 2026 meeting minutes.

FINANCIAL REPORT:

Motion By: Deputy Supervisor Beavers **Sec. By: Council Member Hupman**
Motion to Approve the June 2026 Bills for Payment

Vouchers for Payment	
A & B Fund # 213 - 250	\$ 47,850.40
DA Fund # 5	\$ 2,097.21
DB Fund # 142 - 161	\$ 53,507.26
SS3 Fund # 39 -43	\$ 3,416.00
TA Fund # 6 - 8	\$ 7,050.36
Total	\$ 113,921.23

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Council Member Hupman - Aye
Council Member Conrad - Aye
Council Member Hartwell - Aye

Motion Passed

The Board received copies of the May 2026 financials, Supervisor Harting asked Khristine Breeding if there was anything the Board should be aware of, she said everything is on target for the year so far.

Supervisor Harting went over the Town of Windsor’s Fiscal Stress Score history since resident Norm Colwell had inquired about it at the previous two meetings. Harting noted that the Town of Windsor has had a fiscal stress score of 3.3% since 2017, anything under 45% is no designation of fiscal stress. Harting noted that 2025 scores are not out yet but there is no reason to think the Town will be any different.

OFFICIALS/DEPARTMENT REPORTS:

Supervisor

Council Member Hupman shared that Upstate Association of Towns went to Albany a few weeks ago and met with some representatives to talk about clean energy mandate, increased tax credit for first responders, ticks, emerald ash bore, and allowing video conferencing. Last year they were able to push a couple bills through one was to require an annual incident report on tick born illnesses but the Governor vetoed it. The biggest topic this year is the clean energy mandate and two bills going through now that they were there in opposition of S8119A and S5506 Community Solar Act which takes home rule away from municipalities for solar projects over 25mw, it is currently been tabled. Office of Renewable Energy Siting and Electric Transmission (ORES) any project over 25mw in size would be controlled by the State and local municipalities would have no control. Currently in the area of Genessee County there are 3 projects totaling roughly 10,000 acres of prime farmland that will become solar fields. Hupman said he met with

Senate candidate Terry Bernardo from Sullivan County and the Town of Forestburg in that county is currently fighting a project that has begun clear cutting 1,000 acres of forest for a solar project and battery storage facility.

Motion By: Council Member Hupman

Sec. By: Deputy Supervisor Beavers

Motion for the Supervisor or His Designee to Sign a 60-Month Contract for Phone Service with TDS Telecom

Vote of the Board:

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

Motion Passed

Discussion: Supervisor Harting explained that when his secretary reached out about changing phone service the current provider TDS Telecom came back with a \$100 per month reduction on the Towns bill.

Highway Superintendent

The Board received a copy of the McNair Road Bridge update from May 27, 2026, Highway Superintendent Kithcart explained that the State is holding up the project just waiting their approval to go out to bid and no one can give an answer on when to expect an answer.

Supervisor Harting said he has heard a lot of compliments on the work being done on the roads.

Town Clerk/Registrar

The Board received a copy of the Town Clerk's May 2026 report, the Clerk said there was nothing out of the ordinary. Clerk Pfister said she attended CR Weeks Occupation Celebration May 28th to talk about the Town Clerk job. Pfister said she went over to Town of Colesville to meet with retiring clerk so she could assist the incoming clerk settling into the office. Pfister said she returned today from the New York State Tax Collectors and Receivers conference in Niagara Falls, which she remarked had a lot of good classes this year and the hot topic is the elimination of the penny.

Code Enforcement

The Board received the May 2026 Code Report his office is picking up issuing 13 permits in May. Osborne said they are moving forward to the next stage with certain property maintenance violations.

Dog Control

Supervisor Harting announced the Rabies Clinic June 17, 2026 from 5:30 p.m. – 7:00 p.m. at the Highway Garage with a cost of \$5.00 per pet for dogs, cats and ferrets.

Assessor's Office

The Board received the May 2026 Assessor's Report, Supervisor Harting said he touched base with the Assessor after Grievance Day and she said it went well.

Wastewater Treatment Plant

Supervisor Harting said new grants for water infrastructure were announced earlier today and it's a good time to look at pricing some of the equipment that needs replacing and this would be a good time to apply for those grants.

Court

COMMITTEE REPORTS:

History & Cemeteries

Clerk Pfister reported that the Historian has been working on getting displays ready for the 250th celebration.

Economic Development

Supervisor Harting said he will be looking into the latest grants for water and sewer.

Public Safety

The Board received a copy of the EBES May 2026 Operation Update & Call Log, no discussion.

Town Hall

Supervisor Harting recognized Ken Ellsworth in attendance from Keystone Associates, which the Town selected at last months meeting as the Town Engineer.

Clerk Pfister said the finishing of the brick repointing on the Town Hall is underway.

Youth and Recreation

Zoning/Planning

The Board received copies of the Planning Board Minutes from February 2026 through May 2026.

The Board received a draft *Battery Energy Storage Systems Law* from the Planning Board. Supervisor Harting asked resident and Planning Board member Norman Colwell about the draft law, Colwell wanted to go on record that he is against these facilities in the Town due to the hazards associated with them. Attorney Spinner explained that this is the initial draft and is well written and the Town has not been approached with one of these projects yet but they often times are in conjunction with solar energy projects. The Board could wait or they can be proactive before they are approached. Spinner told the Board he will review it and make some suggestions to the Board and advised the Board to think about where these would potentially be allowed in the Town’s zoning and some protections for certain zoning.

UNFINISHED BUSINESS: None

NEW BUSINESS:

The Windsor Town Band Committee sent a *Thank You* to the Board for the annual contribution for their program.

**TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Introducing a Proposed Local Law Repealing and Replacing Chapter 53 of the Code of the Town of Windsor Relating to the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code
Resolution #17-2026**

PRESENT: Supervisor Timothy Harting
 Deputy Supervisor Eric Beavers
 Council Member Gary M. Hupman
 Council Member James Conrad
 Council Member Matthew Hartwell

At a Regular meeting of the Town of Windsor Town Board, held at the Town Hall on the 10th day of June, 2026, the following resolution was

**Offered By: Council Member Hupman
Seconded By: Deputy Supervisor Beavers**

WHEREAS, a local law entitled “A LOCAL LAW REPEALING AND REPLACING CHAPTER 53 OF THE CODE OF THE TOWN OF WINDSOR RELATING TO THE ADMINISTRATION AND ENFORCEMENT OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE STATE ENERGY CONSERVATION CONSTRUCTION CODE” was introduced at this meeting; and

WHEREAS, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law.

NOW, THEREFORE, BE IT RESOLVED that a public hearing will be held by the Town Board of the Town of Windsor with respect to the adoption of the aforesaid Local Law on July 8, 2026 at 7:00 p.m.; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

CERTIFICATION

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at Town Hall, 124 Main Street, Windsor, NY on the 10th day of June, 2026. Said resolution was adopted by the following vote:

Supervisor Timothy Harting	Voted - Aye
Deputy Supervisor Eric Beavers	Voted - Aye
Council Member Gary Hupman	Voted - Aye
Council Member James Conrad	Voted - Aye
Council Member Matthew Hartwell	Voted - Aye

Dated: June 10, 2026
Town of Windsor Seal

Elizabeth Pfister, Town Clerk

Discussion: Supervisor Harting stated this is a local law to adopt the updated NYS Uniform Fire Code and announced the Public Hearing will be at the July 8, 2026 Meeting. Attorney Spinner explained the Town has a law on the books for the NYS Uniform Fire Code and this is an update that the Town needs to adopt in order for the Code Officer to enforce.

Motion By: Deputy Supervisor Beavers

Sec. By: Council Member Conrad

Motion to Authorize the Supervisor or His Designee to Execute a Contract with Broome Tioga BOCES for the Summer Youth Employment Program July 6, 2026 through August 6, 2026

Vote of the Board:

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

Motion Passed

Discussion: Clerk Pfister said this is the fourth year the Town is participating in this program, the Town is usually assigned 1 to 2 local high school students for a month. They get jobs like shredding old documents, helping scan things for the History room and other little projects. Council Member Conrad asked when they work and how much, Clerk Pfister explained they are scheduled 9 a.m. to 3 p.m. Monday through Thursday, BOCES pays them and has an advisor check on them each day.

UPCOMING MEETING:

Zoning Board Meeting June 11, 2026 6:30 P.M. Windsor Town Hall

Planning Board Meeting June 24, 2026 7:30 P.M. Windsor Town Hall

Public Hearing & Regular Board Meeting July 8, 2026 7:00 P.M. Windsor Town Hall

PUBLIC COMMENTS: None

ADJOURNMENT:

Motion By: Council Member Conrad

Sec. By: Council Member Hupman

Motion to Adjourn Meeting at 8:18 P.M.

Vote of the Board:

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Council Member Hupman - Aye

Council Member Conrad - Aye

Council Member Hartwell - Aye

Motion Passed

Respectfully Submitted,

Elizabeth Pfister
Town Clerk