

**Public Hearing & Regular Meeting of the Town Board
June 11, 2025 7:00 P.M.
Town of Windsor Town Hall
124 Main Streets, Windsor, NY 13865**

MEETING CALLED TO ORDER: by Supervisor Tim Harting, at 7:00 P.M.

PLEDGE OF ALLEGIANCE: was recited.

ROLL CALL by Town Clerk Elizabeth Pfister:

Supervisor Tim Harting: Present

Deputy Supervisor Eric A. Beavers Present

Councilmember Gary M. Hupman: Present

Councilmember Mark Odell: Present

Councilmember Daniel Colwell: Present

Code Enforcement Officer Richard Osbourne: Present

Highway Superintendent Michael Kithcart: Present

Attorney Mark Spinner: Present

Also, present were: Khristine Breeding, Route 79; Carolyn Price, Regan Road; Ruth Seward, Main Street; Patti Harting, Pine Street; Norman Colwell, Route 79; Robert Cunningham, Route 79; David Brown, Ostrander Road

RECOGNITION: The Board wanted to recognize Anne Weaver for her 8 years of service on the Planning Board but she was unable to attend meeting.

Supervisor Harting asked Council Member Odell to recognize Carolyn Price as a recent Doctoral Graduate from Baylor University, for her thesis on broadband inequity, which stemmed from her outreach with Windsor residents about the lack of reliable broadband infrastructure in Windsor.

Council Member Colwell wanted to recognize his son-in-law, Brandon Sullivan and newly appointed Planning Board Member, Colton Perry for graduating from the Court Officers School in Albany this week as well. Both gentlemen are Town of Windsor residents and graduates of Windsor School.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES:

Motion By: Council Member Colwell

Sec. By: Council Member Odell

Motion to approve the minutes of the May 14, 2025 Public Hearing & Regular Meeting as submitted.

Vote of the Board:

Supervisor Harting - Aye

Deputy Supervisor Beavers - Aye

Councilmember Hupman - Aye

Councilmember Odell - Aye

Councilmember Colwell - Aye

Motion Passed

FINANCIAL REPORT:

Motion By: Council Member Hupman

Sec. By: Deputy Supervisor Beavers

Motion to Approve the June 2025 Bills for Payment

Vouchers for Payment

A & B Fund # 215 – 254	\$ 22,540.85
DA Fund # 4	\$ 19,617.18
DB Fund # 173 - 199	\$ 64,251.14
SS3 Fund # 27 - 36	\$ 7,064.13
TA Fund # 33 -35	\$ 5,313.13
Total	\$ 118,786.43

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Councilmember Hupman - Aye
Councilmember Odell - Aye
Councilmember Colwell - Aye
Motion Passed

The Board received the May 2025 Financials; there was no discussion.

TOWN OF WINDSOR, COUNTY OF BROOME, STATE OF NEW YORK
Municipal Cooperation Resolution #28-2025

PRESENT: Supervisor Timothy Harting
Deputy Supervisor Eric Beavers
Council Member Gary M. Hupman
Council Member Mark Odell
Council Member Daniel Colwell

At a Regular meeting of the Town of Windsor Town Board, held at the Town Hall on the 11th day of June, 2025, the following resolution was

Offered By: Council Member Hupman
Seconded By: Council Member Odell

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS, Town of Windsor wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023;

WHEREAS, Town of Windsor wishes to satisfy the safety and liquidity needs of their funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows: That Timothy Harting, Town Supervisor of the Town of Windsor is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023.

CERTIFICATION

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at Town Hall, 124 Main Street, Windsor, NY on the 11th day of June, 2025. Said resolution was adopted by the following vote:

Supervisor Timothy Harting	Voted – Aye
Deputy Supervisor Eric Beavers	Voted – Aye
Council Member Gary Hupman	Voted - Aye
Council Member Mark Odell	Voted - Aye
Council Member Daniel Colwell	Voted – Aye

Elizabeth Pfister, Town Clerk
Town of Windsor

Discussion: Supervisor Harting asked Secretary to the Supervisor, Khristine Breeding, to explain to the Board. Breeding explained that NYCLASS had higher interest rates than Chemung Canal Bank for holding our funds in savings. Breeding has spoken with Chemung and NYCLASS representatives to determine the amount of funds that should be allocated to each account in the best interest to the Town to yield the highest return. Council Members asked about fees, moving

Resolution Adopted: June 11, 2025

Elizabeth Pfister, Town Clerk
Town of Windsor

Motion By: Council Member Hupman Sec. By: Deputy Supervisor Beavers
Motion to Add James Baxter to the Highway Roll of Honor

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Councilmember Hupman - Aye
Councilmember Odell - Aye
Councilmember Colwell - Aye

Motion Passed

Highway Superintendent Kithcart showed the Board his findings on Kevin Houghtaling's property at 186 Grove Street, that he came to the May board meeting to inquire about again. Kithcart provided the board with his methodology for the measurements along with the measurements and photos he took in 2023 when Houghtaling first approached the Board and again from 2025 when he approached the board again on the topic. Kithcart explained that the ditching that was put in by the road in front of the home had no impact on the bank erosion, the key evidence if it was would be the ditch filling in with material and it is not, he believes it may be the result of water coming down from a porch roof.

Supervisor Harting asked about the concrete at the Highway building, Highway Supervisor Kithcart said John Mastronardi was checking on options

TOWN CLERK/REGISTRAR:

The Board received the Town Clerks May 2025 report. Clerk Pfister shared that she attended the Occupation Celebration at C.R. Weeks on May 30th and talked about what the Town Clerk does and took the town seal for the kids to try. Clerk Pfister also attended NYALGRO conference and Deputy Clerk Hunt and herself will be working on creating a records management policy for the Town and get documents in order.

CODE ENFORCEMENT:

The Board received the Code Officers May 2025 report, Code Officer Osborne shared that since passing the sewer law last month, the gentleman that he had been speaking to about building in the district is moving forward. Osborne spoke with Don Sherwood at the sewer plant and as members of the Rural Water Association there is a representative that can come put a camera into the sewer line on Riley Road to see if there is "T" for the vacant lot for a small fee. Osborne was unable to find anything in the blueprints for the sewer showing the "T" and no one else had any information on it either, so this will be worth the money spent to find out.

Code Officer Osborne shared he attended training June 10th the first half was his yearly recertification. The second half was for building codes as they will be changing again in January 2026, this will be the push for all electric.

Council Member Colwell inquired about the former Pizza Shack in the Village that had a fire in December 2024, Osborne explained that the building owner finally reached out to the Village about three weeks ago and wanted to rebuild but he has to provide Osborne with an engineering report stating the building is safe for rebuilding. The building owner did not have insurance and with the building being located in a flood plain it complicates things

DOG CONTROL:

Supervisor Harting reminded everyone of the Rabies Clinic at the Highway Garage on June 18, 2025 5:30 p.m. – 7:00 p.m. the cost is \$5.00.

Council Member Hupman shared that DCO Bronson had reached out to him about his van needing some repairs done and believed that he believed it was time for him to replace his vehicle, Secretary Breeding confirmed there are funds to replace the van.

Motion By: Council Member Colwell Sec. By: Deputy Supervisor Beavers
Motion to appoint David Brown to serve as Temporary Dog Control Officer during the absence of Floyd Bronson, effective July 28, 2025. Mr. Brown shall be compensated at the same hourly rate as the current Dog Control Officer for all time worked in that capacity.

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Councilmember Hupman - Aye
Councilmember Odell - Aye
Councilmember Colwell - Aye

Motion Passed

ASSESSOR:

The Board received the Assessor's May 2025 report, Supervisor Harting pointed out that Grievance Day was May 27th and Assessor Herzog-Ottens reported that she received 6 grievances that were mailed into her.

WASTEWATER TREATMENT PLANT:

Supervisor Harting reported that he looked into purchasing lighting through the OGS state contract website however in order to purchase through them the Town would need to become a "Green Buyer" with them and that would require the Town to have to go through their list of "Green Contractors" for every purchase the Town makes, and he didn't think that would be a good solution for the Town. Harting said he would pursue the commercial purchasing with NYSEG and is waiting for them to get back to him with pricing.

TOWN JUSTICE:
COMMITTEE REPORTS:

HISTORY & CEMETERIES:

Supervisor Harting announced the Path Through History Weekend June 13th – June 15th, Council Member Hupman ran through the list of places in the Town that will be participating

PUBLIC SAFETY:

The Board received May 2025 Operation Update & Call Log from EBES, Supervisor Harting pointed out their call percentage of 89.83% and noted that their fly car is currently out of service. Harting also let the Board know that they are planning their open house at their new facility for the end of June or in July and they will notify the Town. Council Member Odell remarked that it would be nice if they would extend an invitation to the Board for a tour of the facility.

Council Member Hupman shared that he went with a group of officials from the Upstate Towns Association to Albany to lobby for a couple of topics, one being the EMS bill declaring it an essential service. They were also there to lobby about tick born illness, technology accessibility and Emerald Ash Borer impacts. Hupman shared that one of their main bills of focus was on making EMS as an essential service, if it was it would allow municipalities to create a budget line item for EMS and tax residents for the service. A second part of that bill is to exempt that line item from the tax cap limit. Another topic they went to discuss was tick born illnesses many may not be aware that many insurance companies do not cover tick born illness and the medicine to treat it. They went to lobby for a bill requiring insurance companies to cover tick born illness, medication and long-term treatment.

The group also went to talk about technology accessibility in rural areas the state has allocated \$1Billion towards technology improvements however estimates for the cost to bring broadband infrastructure to rural areas of NY is \$4Billion. The last topic was the effects of the Emerald Ash Borer and there is currently something in the works to provide homeowners that have affected ash trees on their property will be eligible for a \$100 tax credit.

Council Member Hupman shared that one of the things they lobbied for last year did get passed which was a bill to have Medicaid direct pay the ambulance companies instead of paying the insured and expecting them to pay the ambulance for service. This has gotten more of the money that is owed to ambulance companies to the ambulance companies, instead of the insured receiving the money and then not paying the ambulance bill.

Supervisor Harting told the Board there was a copy of a letter that was being sent to Senator Oberacker asking him to support the removal of EMS from the Real Property Tax Cap and he will be drawing up a second letter regarding EMS as an essential service because that has the potential to have significant negative impact on towns as well.

TOWN HALL:

Clerk Pfister let the Board know that the masonry work has finally begun on the building

YOUTH & RECREATION:

ZONING/PLANNING:

OTHER:

The Board received a Thank you letter from Windsor Town Band Committee & Windsor Civic Club, Supervisor Harting reminded everyone band concerts start the 1st Friday in July and continue until the end of August.

UNFINISHED BUSINESS:

NYS DOT responded with the results of their speed study from the Boards request to reduce the speed limit on NYS Route 79 on Resolution #35-2024. The findings were that 85% of the vehicles traveling on the road averaged a speed between 52 – 56 MPH, reducing the speed to 45 MPH would cause accidents and be a hazard so they will not reduce the speed limit.

NEW BUSINESS:

Supervisor Harting requested to schedule a Work Session to go over open law changes that have been talked about so they can get ideas out there and not have to stay at a Board meeting to work on them, everyone agreed to meet July 16, 2025 at 6:00 p.m. at the Town Hall.

Motion By: Council Member Odell

Sec. By: Council Member Hupman

Motion to Reappoint Michael Worthley to the Board of Assessment Review Effective October 1, 2025 – September 30, 2029.

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Councilmember Hupman - Aye
Councilmember Odell - Aye
Councilmember Colwell - Aye

Motion Passed

Motion By: Council Member Odell

Sec. By: Council Member Hupman

Motion to Appoint Norman Colwell to the Vacant Planning Board Position June 11, 2025 – through the remainder of the unexpired term for the position he is filling

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye

Councilmember Hupman - Aye
Councilmember Odell - Aye
Councilmember Colwell - Aye

Motion Passed

Discussion: The Clerk will see what the remainder of the term is that Norman will be filling. Supervisor Harting asked for any comments from the Public since this was not on the agenda, there were none.

Motion By: Council Member Colwell

Sec. By: Council Member Odell

Motion to Advertise for Bids for Replacement of Front Roof on Town Hall

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Councilmember Hupman - Aye
Councilmember Odell - Aye
Councilmember Colwell - Aye

Motion Passed

UPCOMING MEETING:

Zoning Board Meeting June 12, 2025 - Canceled
Planning Board Meeting June 25, 2025 7:30 P.M. Windsor Town Hall
Regular Board Meeting July 9, 2025 7:00 P.M. Windsor Town Hall
Zoning Board Meeting July 10, 2025 6:30 P.M. Windsor Town Hall
Work Session July 16, 2025 6:00 P.M. Windsor Town Hall

PUBLIC COMMENTS:

Patti Harting, Pine Street – Wanted to address comments in regards to Village residents being double taxed for ambulance service and not paying for youth sports services. Harting served as Youth Board Director for several years and funding used to come from the State in the form of grants that the Town and Village would apply for to cover the majority of expenses to run the program, that funding was discontinued quite a few years ago and the Town now budgets the majority of the expense for the program. The Villages contribution to the program comes in the form of maintaining Klumpp Park and all of the fields there for the program.

The Village allows the EBES to get their fuel through them, which the Village purchases on State contract which helps the EBES keep their expenses down as it saves them a several hundred dollars a year on fuel.

Code Officer Osborne wanted to let the Board know that the President of the White Birch Lake Association, Gary Shedd came in to talk to him about their failing dam at the lake which has been tagged by D.E.C. The Association is going to apply for grants to get it repaired and Shedd wanted to know if the Town would support their efforts in applying for the grant. The Board agreed that once they have a grant and know what they need from the Town, they can approach the Board and they will determine at that time.

ADJOURNMENT:

Motion By: Council Member Colwell

Sec. By: Council Member Hupman

Motion to Adjourn Meeting at 8:22 P.M.

Vote of the Board:

Supervisor Harting - Aye
Deputy Supervisor Beavers - Aye
Councilmember Hupman - Aye
Councilmember Odell - Aye
Councilmember Colwell - Aye

Motion Passed

Respectfully Submitted,

Elizabeth Pfister, Town Clerk