

Regular Meeting of the Windsor Town Board  
December 11, 2024 7:00 P.M.  
Windsor Town Hall  
124 Main Street  
Windsor, NY 13865

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments: Persons wishing to speak will be allowed this period of time to do so under the following guidelines;
  - A. Speakers will be limited to one (1) comment with a maximum of three (3) minutes during a public comment period;
  - B. Speakers are requested to stand at their seat, state their name, address and topic of discussion;
  - C. Speakers will not be allowed to personally attack any person or persons.

Note: A public comment period will be added before the Board votes on motions and resolutions that are not on the agenda.
5. Motion to Approve Minutes of November 6, 2024 Public Hearing & Regular Meeting
6. Financial Report
  - A. Motion to Approve December 2024 Bills for Payment
  - B. November 2024 Financials
  - C. Resolution #52-2024 Amend 2024 A Fund Budget to Reflect Dog Control Expenditures
  - D. Resolution #53-2024 Establish a General Town Wide Capital Non-Highway Vehicle and Equipment Reserve Fund
  - E. Resolution #54-2024 Establish a General Town Wide Capital Building Improvement Reserve Fund
  - F. Resolution #55-2024 Establish a Town Out Capital Non-Highway Vehicle Equipment Reserve Fund
  - G. Resolution #56-2024 Establish a Sewer District Capital Reserve Fund
  - H. Motion to Set Casual Laborers' Hourly Rate at \$19.00/hr. Effective January 1, 2025
  - I. Motion to Set Wastewater Treatment Plant Operator Hourly Rates Effective January 1, 2025
    - DEC Certificate 2: \$29.65/hr.
    - DEC Certificate 2A: \$29.65/hr.
    - DEC Certificate 3: \$29.84/hr.
    - DEC Certificate 3A: \$29.84/hr.
    - DEC Certificate 3A with Extra Responsibilities: \$32.94/hr.
    - DEC Certificate 4: \$31.85/hr.
    - DEC Certificate 4A: \$31.85/hr.
7. Committee/Department Head Reports
  - A. Assessor
    1. November 2024 Report
  - B. Cemeteries
  - C. Dog Control
    1. NYS Ag & Markets November 5, 2024 Municipal Shelter Inspection Report
    2. NYS Ag & Markets November 20, 2024 DCO Dog Control Officer Inspection Report
  - D. Economic Development
  - E. Energy
  - F. Engineer
  - G. Highway
    1. Motion to Rescind November 6, 2024 Motion to Purchase 2026 Hx520 SFA 6x4 Chassis with Viking Plow Package on Onondaga County Contract# 10914 in an Amount Not to Exceed \$277,540.00, as the Price Increased Before Order was Placed

2. Motion to Approve the Purchase 2026 Hx520 SFA 6x4 Chassis with Viking Plow Package on Onondaga County Contract# 10914 in an Amount Not to Exceed \$288,232.00
- H. Historian
- I. Senior Citizens
- J. Town Clerk/Registrar
  1. November 2024 Clerk Report
  2. Resolution #63-2024 Appoint Town Clerk as Marriage Officer and Establish Ceremony Fees
- K. Town Hall
  1. Employee Holiday Luncheon December 17, 2024 at 12:00 P.M.
- L. Wastewater Treatment Plant
- M. Youth & Recreation
- N. Code Enforcement/Zoning Report
  1. November 2024 Zoning Report
  2. Minutes from the November 14<sup>th</sup> ZBA Meeting
  3. Motion to Approve Renewal of 10 Mobile Home Park Licenses
- O. Public Safety
  1. EBES November 2024 Operation Update & Call Log
8. Unfinished Business
  - A. NYS DOT Decision on Baker Road Speed Limit Change Request
  - B. Resolution #57-2024 Adopting the 2024 Broome County Multi-Jurisdictional Multi-Hazard Mitigation Plan
  - C. Resolution #58-2024 A Resolution Acknowledging an Examination of the Records of the Town Clerk was Conducted
  - D. Resolution #59-2024 A Resolution Acknowledging an Examination of the Records of the Tax Collector was Conducted
  - E. Resolution #60-2024 A Resolution Acknowledging that an Examination of the Justice Court's Records was Conducted
9. New Business
  - A. Annual Review of Procurement Policy #23-2013
  - B. Resolution #61-2024 Authorizing the Supervisor or His Designee to Execute a Retainer Agreement for the Hiring of Legal Counsel
  - C. Resolution #62-2024 Authorizing Town of Windsor Officials as Signers Regarding Bank Accounts
  - D. Motion to add Daniel R. Price, Councilman to Windsor Roll of Honor
  - E. Introduction of 2025 Newly Elected Officials and Swearing In
10. Upcoming Meetings: Regular Meeting January 8, 2025 7:00 P.M. - Windsor Town Hall  
 Zoning Board January 9, 2025 6:30 P.M. – Windsor Town Hall  
 Planning Board January 29, 2025 7:30 P.M. - Windsor Town Hall
11. Other
12. Public Comments
13. Motion to Recess into Executive Session for Legal Advice
14. Motion to Adjourn